### REPORT OF THE DIRECTORS AND

### UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

**FOR** 

WEST HIGHLAND MUSEUM TRADING COMPANY LIMITED

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# COMPANY INFORMATION For The Year Ended 31 December 2018

**DIRECTORS:** 

Colleen Barker

Christopher Robinson Jackie Forrest Wright

SECRETARY:

Colleen Barker

**REGISTERED OFFICE:** 

West Highland Museum

Cameron Square Fort William Highland PH33 6AJ

**REGISTERED NUMBER:** 

SC493572 (Scotland)

**ACCOUNTANTS:** 

R A Clement Associates

5 Argyll Square

Oban Argyll PA34 4AZ

# REPORT OF THE DIRECTORS For The Year Ended 31 December 2018

The directors present their report with the financial statements of the company for the year ended 31 December 2018.

### **DIRECTORS**

The directors shown below have held office during the whole of the period from 1 January 2018 to the date of this report.

Colleen Barker Christopher Robinson Jackie Forrest Wright

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:

Jackie Forrest Wright - Director

Date: 30 May 19

# INCOME STATEMENT For The Year Ended 31 December 2018

|   | Notes 2018<br>£ | 2017<br>£ |
|---|-----------------|-----------|
| TURNOVER  | 47,498          | 42,750    |
| Cost of sales   | 23,534          | 18,386    |
| GROSS SURPLUS   | 23,964          | 24,364    |
| Administrative expenses                                       | 23,649          | 23,403    |
|   | 315             | 961       |
| Other operating income  | -               | 50        |
| OPERATING SURPLUS   | 315             | 1,011     |
| Interest payable and similar expenses SURPLUS BEFORE TAXATION | 315             | 1,011     |
| Tax on surplus  | -               | -         |
| SURPLUS FOR THE FINANCIAL YE                                  | AR              |           |

# WEST HIGHLAND MUSEUM TRADING COMPANY LIMITED (REGISTERED NUMBER: SC493572)

### BALANCE SHEET 31 December 2018

| CURRENT ASSETS                                | Notes | 2018<br>£              | 2017<br>£               |
|---|-------|------------------------|-------------------------|
| Stocks Debtors Cash at bank                   | 3     | 16,923<br>402<br>9,863 | 14,685<br>306<br>14,953 |
| CREDITORS Amounts falling due within one year | 4     | 27,188<br>25,210       | 29,944<br>25,977        |
| NET CURRENT ASSETS TOTAL ASSETS LESS CURRENT  |       | 1,978                  | 3,967                   |
| LIABILITIES CREDITORS                         |       | 1,978                  | 3,967                   |
| Amounts falling due after more than one year  | 5     | 1,978                  | 3,967                   |
| NET LIABILITIES                               |       | -                      | -                       |
| RESERVES                                      |       | -                      |                         |

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2018.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2018 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

# WEST HIGHLAND MUSEUM TRADING COMPANY LIMITED (REGISTERED NUMBER: SC493572)

# BALANCE SHEET - continued 31 December 2018

The financial statements have been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Board of Directors on 25 HAPE) (2019), and were signed on its behalf by:

Christopher Robinson - Director

Colleen Barker - Director

Jackie Forrest Wright - Director

### NOTES TO THE FINANCIAL STATEMENTS For The Year Ended 31 December 2018

#### 1. STATUTORY INFORMATION

West Highland Museum Trading Company Limited is a private company, limited by guarantee, registered in Scotland. The company's registered number and registered office address can be found on the Company Information page.

#### 2. ACCOUNTING POLICIES

### Basis of preparing the financial statements

These financial statements have been prepared in accordance with the provisions of Section 1A "Small Entities" of Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### Turnover

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### **Taxation**

Taxation for the year comprises current and deferred tax. Tax is recognised in the Income Statement, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

### 3. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| 3. | DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR   |        | •      |
|----|--|--------|--------|
|    |  | 2018   | 2017.  |
|    | Todds dalassa                                  | £      | £      |
|    | Trade debtors                                  | 402    | 306    |
|    |  |        |        |
| 4. | CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR |        |        |
|    |  | 2018   | 2017   |
|    |  | £      | £      |
|    | Other creditors                                | 25,210 | 25,977 |
|    |  |        |        |

### NOTES TO THE FINANCIAL STATEMENTS - continued For The Year Ended 31 December 2018

# 5. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

|                 | 2018  | 2017  |
|-----------------|-------|-------|
|                 | £     | £     |
| Other creditors | 1,978 | 3,967 |
|                 |       |       |

# CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED FINANCIAL STATEMENTS OF WEST HIGHLAND MUSEUM TRADING COMPANY LIMITED

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of West Highland Museum Trading Company Limited for the year ended 31 December 2018 which comprise the Income Statement, Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of ICAS, we are subject to its ethical and other professional requirements which are detailed at http://www.icas.com/accountspreparationguidance.

This report is made solely to the Board of Directors of West Highland Museum Trading Company Limited, as a body, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of West Highland Museum Trading Company Limited and state those matters that we have agreed to state to the Board of Directors of West Highland Museum Trading Company Limited, as a body, in this report in accordance with the requirements of ICAS as detailed at <a href="http://www.icas.com/accountspreparationguidance">http://www.icas.com/accountspreparationguidance</a>. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that West Highland Museum Trading Company Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of West Highland Museum Trading Company Limited. You consider that West Highland Museum Trading Company Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of West Highland Museum Trading Company Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

R A Clement Associates

5 Argyll Square Oban

Argyll PA34 4AZ

Date: 2|5|17

### DETAILED INCOME AND EXPENDITURE ACCOUNT For The Year Ended 31 December 2018

|                          | 2018                                     |        | 2017     |        |
|--------------------------|--|--------|----------|--------|
|                          | £  | £      | £        | £      |
| Turnover                 |  |        |          |        |
| Book sales               | 20,646                                   |        | 20,438   |        |
| Gift sales               | 25,048                                   |        | 19,851   |        |
| Museum publication sales | 1,804                                    |        | 2,461    |        |
|                          | S-10-40000000000000000000000000000000000 | 47,498 |          | 42,750 |
| Cost of sales            |  |        |          |        |
| Opening stock            | 14,685                                   |        | 8,329    |        |
| Book purchases           | 13,581                                   |        | 13,650   |        |
| Gift purchases           | 12,191                                   |        | 11,182   |        |
|                          |  |        |          |        |
|                          | 40,457                                   |        | 33,161   |        |
| Closing stock            | (16,923)                                 |        | (14,775) |        |
|                          |  | 23,534 |          | 18,386 |
| CD OCC CYDDY Y/C         |  |        |          |        |
| GROSS SURPLUS            |  | 23,964 |          | 24,364 |
| Other income             |  |        |          |        |
| Sundry receipts          |  | _      |          | 50     |
|                          |  | -      |          |        |
|                          |  | 23,964 |          | 24,414 |
| Expenditure              |  |        |          |        |
| Sundry expenses          | 130                                      |        | 165      |        |
| Accountancy              | 1,056                                    |        | 1,008    |        |
| Commission paid          | 151                                      |        | 257      |        |
| Donations                | 21,371                                   |        | 21,150   |        |
|                          |  | 22,708 |          | 22,580 |
|                          |  |        |          |        |
|                          |  | 1,256  |          | 1,834  |
| Finance costs            |  |        |          |        |
| Credit card              | 941                                      |        | 823      |        |
| Loan interest            | 315                                      |        | 1,011    |        |
|                          | 100 - 100000                             | 1,256  |          | 1,834  |
|                          |  | -      |          |        |
| NET SURPLUS              |  | -      |          | -      |
|                          |  |        |          |        |